



## Department of Business Regulation

233 Richmond Street

Providence, RI 02903

# Insurance Bulletin Number 2003-14

### MOTOR VEHICLE DAMAGE APPRAISERS AND INSURANCE CLAIM ADJUSTERS EXAMINATION PROCEDURE

Effective July 1, 2003, the Department of Business Regulation (“Department”) will no longer issue postcards authorizing applicants to sit for the licensing examination for either an insurance claim adjuster license issued pursuant to R.I. Gen. Laws § 27-10-1 *et seq.* or motor vehicle damage appraiser license issued pursuant to R.I. Gen. Laws § 27-10.1-1 *et seq.* Instead, applicants will be able to directly contact the testing service to sit for the appropriate examination. It is an applicant’s sole responsibility to take the appropriate examination for the license for which he or she is applying. Applicants should contact Promissor (website: [www.promissor.com](http://www.promissor.com)) in order to arrange to take the appropriate examination. Once an applicant has passed the appropriate examination, the applicant must submit the original examination results along with his or her application for license to the Department. (Applicants are advised to keep a copy of their examination results.) Please see the Department’s website for information on obtaining an application and for further information on the application process.

If you have already submitted either an adjuster or appraiser application to the Department and were approved to take the appropriate examination, you do not need the postcard to take the examination. You should take the examination and after you pass it, the Department will receive your examination results and process the application accordingly.

Marilyn Shannon McConaghy  
Director  
July 1, 2003